



Job Title: Snack Bar
Department: Food & Beverage

Status: Seasonal P/T
Reports to: F&B Manager /Head Chef

POSITION SUMMARY:

The Snack Bar Attendant is responsible for performing a variety of duties within a fast food / snack bar establishment which may include completing customer transactions, cleaning the food or stock areas, assisting in the kitchen area, and maintaining inventory; performing all other responsibilities as directed by the business or as assigned by management. Maintains a safe and positive atmosphere that welcomes and respects all individuals through the development of positive relationships with members and guests through effective listening and verbal skills.

ESSENTIAL FUNCTIONS:

- Greets customers and takes food orders and, while providing information about menus, looks for the opportunity to “upsell” products.
- Operates cash register and receives payment from members and/or guests in cash, check, or card in accordance with policies and procedures.
- Cleans and stocks work area and keeps work stations and equipment clean and sanitized.
- Receives inventory, moves and lifts food and beverage products and supplies.
- Ensures proper food handling procedures are followed including wrapping, labeling, dating, stocking, storing, rotating and checking temperature of products.
- Knows and reviews all emergency procedures and responds to emergency situations in accordance with policies and procedures; completes related reports as required.
- Maintains accurate records as required by the Recreation & Operations Manager and/or the state health department code
- Completes proper check-in of members and guests in accordance with check-in and cash handling procedures
- Attends all staff meetings and in-service training
- Performs other duties as assigned or any reasonable job requests

QUALIFICATIONS

- Demonstrate the ability to interact with members, guests, and coworkers in a friendly, enthusiastic and outgoing manner.
- Requires the ability to bend, twist, and stand to perform normal job functions.
- Requires the ability to speak, read, and comprehend instructions, short correspondence, and policy documents, as well as converse comfortably with customers.
- Requires the ability to lift/push objects weighing over 40 lbs.



OLD TRAIL

WORK ENVIRONMENT & PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by the employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Ability to lift at least 40 lbs.
- Must be able to stand for long periods of time.
- Remain alert with no lapses of consciousness.

OFFICE USE ONLY:

Date Received: _____ Received By: _____ Date Granted: _____